

PROPERTY EDUCATION FOUNDATION SCHOLARSHIP
2016 TERMS AND CONDITIONS

WHAT THIS SCHOLARSHIP PROVIDES

The Property Education Foundation Scholarship for 2016 will provide the following support for the *expected duration of the eligible course and major for up to a maximum of 3 years:

- 1) Value of the scholarship
 - \$1,500 per semester in year one
 - \$2,000 per semester in year two
 - \$2,500 per semester in year three

*The expected duration of the scholarship is based on recipients undertaking a full-time study load of 200 credits per year. Any study that is taken over and above the expected duration of your initial degree will not be covered.

If you receive a Centrelink payment, you should declare to Centrelink any scholarships you are awarded.

The Australian Tax Office has a "[Is your scholarship taxable?](#)" tool on their website to help you determine if your scholarship is taxable. For expert advice please contact the Australian Taxation Office (www.ato.gov.au) or your accountant.

CONDITIONS THAT NEED TO BE MET TO KEEP YOUR SCHOLARSHIP

- 1) Deferral of this scholarship is not permitted.
- 2) Unless there are **exceptional circumstances** you must:
 - Remain enrolled in a Bachelor of Commerce with a major in either (Property Development and Valuation), (Property and Finance) or (Property and Marketing).
 - Maintain a full-time enrolment of 100 credits per semester at Curtin University. If any study is undertaken below 100 credits per semester, you are required to seek approval for this change from the Scholarships Office who will assess your request in consultation with a representative of Property Education Foundation.
 - Remain eligible for a Commonwealth Supported place at Curtin University (this means you must be an Australian and be residing in Australia).
 - Pass all enrolled units per semester. Academic monitoring of scholarship recipients will occur each semester.
- 3) Leave of absence is not permitted
- 4) You are ineligible to apply for or receive any other industry sponsored scholarships whilst in receipt of the Property Education Foundation Scholarship.
- 5) If you cease studies at Curtin, either voluntarily (e.g. by withdrawing from course or units) or involuntarily (e.g. termination from course due to unsatisfactory course progress or suspension, termination or expulsion due to misconduct), you will become ineligible for continuation of this scholarship. The scholarship will cease immediately and you will be required to repay any stipend awarded for the most recent study period.
- 6) The Property Education Foundation Scholarship has been awarded for Bachelor of Commerce with a major in either (Property Development and Valuation), (Property and Finance) or (Property and Marketing) at Curtin University and is not transferable into any other course, major or university.

Unless there are **exceptional circumstances**, if you have unsatisfactory progress or breach the scholarship conditions, you shall be ineligible to retain the scholarship. If you do not meet all the conditions outlined, you may be placed on a breached status which would provide an opportunity for you to improve your grades in the next semester exams. This opportunity would occur only once for the duration of the scholarship.

Exceptional circumstances must be forwarded in writing to the Scholarships Office, along with supporting documentation (e.g. medical, counselling). Requests will then be assessed by the Scholarships Office in consultation with a representative of Property Education Foundation and you will be notified of the outcome once a decision has been reached.

PAYMENTS

The Property Education Foundation Scholarship will commence from semester 1, 2016.

Payments will be made by a cheque and it will be sent directly to you from Property Education Foundation each semester. Please keep your contact details up to date as the cheque will be mailed to your mailing address.

Payments are based on full-time enrolment of 100 credits per semester and satisfactory academic progress report confirmed by your lecturer in charge.

First and second semester payments will occur post census dates (thus approx. mid-end April and mid-end Sept dependant on Property Education Foundation's payment process).

FUNCTIONS AND EVENTS

Property Education Foundation may invite you to join their functions and/or events. The invitation may be made by Property Education Foundation so please keep your personal information up to date at all times (especially your contact details). If you change your contact details, please advise the Scholarships Office within 14 days so we can inform Property Education Foundation for any changes.

CONTACT DETAILS

Property Education Foundation
P O Box 7058
Cloisters Square, WA 6850
Phone: 9426 1207 Email: secretariat@pef.org.au (Preferred)

ACADEMIC ASSISTANCE

Please contact Andrea Constable to arrange a mentor (free of charge).

CONTACT DETAILS

Ms Andrea Constable
Lecturer
Department of Economics and Property
School of Economics and Finance
Curtin Business School
Phone: 9266 2844 Fax: 9266 3026 Email: Andrea.Constable@cbs.curtin.edu.au

Please read, sign and return (pages 1 & 2) of the
Property Education Foundation Scholarship
2016 Terms and Conditions

Curtin University
Scholarships Office
Building 101, Level 1
GPO Box U1987
Perth WA 6845

SCHOLARSHIP ACCEPTANCE AND CONSENT

- I have read, understood and accept the attached terms and conditions governing the Property Education Foundation Scholarship and I agree to abide by these conditions and obligations outlined therein.
- I accept your offer of the Property Education Foundation Scholarship under the conditions specified.
- I understand that if I fail to meet my obligations as outlined in the terms and conditions or change any of the below course or major information without prior approval from the Scholarships Office, I risk my scholarship being terminated. Should this occur, I understand I will not be eligible to receive the semester cash payment for the remainder of my studies with Curtin University.
- I understand and agree that details relating to my enrolment and academic record will be made available to Property Education Foundation for the purposes of on-going scholarship administration.
- I confirm that I do not currently hold any other industry sponsored scholarships that Property Education Foundation and Curtin University are not aware of and I understand I must not apply for or receive any other industry sponsored scholarships whilst receiving the Property Education Foundation Scholarship.
- I consent to the collection, use, storage and disclosure of my personal information by Curtin University in connection with the scholarship, including (without limitation) for the administration of the Property Education Foundation Scholarship, Curtin University's general administrative purposes which includes communications involving surveys, the availability of courses, alumni activity, newsletters and promoting the scholarships program through any medium whatsoever (including, without limitation, through advertisements, posters, books, articles, social media websites and on the world wide web generally) for public relations, promotional, commercial and advertising purposes.

I will be enrolling into the following course (please tick):

I am currently enrolled in the following course (please tick):

- Bachelor of Commerce (Property Development and Valuation)
- Bachelor of Commerce (Property and Marketing)
- Bachelor of Commerce (Property and Finance)
- Double Degree Course Name:

Student Full Name: _____

Curtin Student Number: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(parent/guardian signature required for student's under 18 years of age)