

Student Number (if known): _____



**MBA DOMESTIC SCHOLARSHIP
(CURTIN GRADUATE SCHOOL OF BUSINESS)
APPLICATION FORM 2017 TRIMESTER 2**

**Applications Close:
4pm Friday 14 April 2017**

Please complete using **BLOCK LETTERS**

Curtin Student ID (if known): _____

Family Name: _____

Given Name: _____

Date of Birth: _____ Phone Number: _____

Email Address: _____

APPLICATION FORM COMPONENTS		Completed (Please tick)
PART A	Applicant Information	
PART B	Selection Criteria	
PART C	Documentation Checklist	
PART D	Declaration and Consent	
PART E	How to Submit	
PART F	Scholarship Feedback Survey	

PLEASE NOTE:

All correspondence will be sent to the Curtin student email address or the email address you have supplied on this form.

PART A – APPLICANT INFORMATION

1 My current citizenship status is:

➤ Please select one only

- Australian citizen
- Australian permanent humanitarian visa
- Australian permanent resident
- New Zealand citizen

2 I am of Aboriginal or Torres Strait Islander descent:

- Yes ➤ [Attach document A – Refer documentation checklist](#)
- No ➤ [Go to question 3](#)

3 Do you identify as a:

- Female
- Male
- Not specified

4 My current permanent home address is:

POSTCODE: _____

5 My trimester address is/will be:

➤ If your trimester address is the same address as in Question 4, write 'AS ABOVE' and go to question 6
➤ If you are currently applying for housing and do not know what your trimester address will be as yet, write "Currently applying for housing"

POSTCODE: _____

6 Have you applied to study the Master of Business Administration (MBA) at Curtin Graduate School of Business?

- Yes ➤ [Go to question 7](#)
- No ➤ [You are not eligible to apply for the scholarships on this form – do not continue](#)

NOTE:

- MBA (Global) is ineligible course for this scholarship application
- If you have already commenced your study in a previous trimester, you are not eligible to apply this scholarship

7 Have you completed a bachelor degree?

- Yes ➤ [Go to question 8](#)
- No ➤ [You are not eligible to apply for the scholarships on this form – do not continue](#)

8 Will you be enrolled at the Master of Business Administration (MBA) at Curtin Graduate School of Business as a full-time student or part-time student each trimester?

- Full-time (minimum of 75 credits per trimester)
- Part-time (minimum of 25 credits per trimester)

Student Number (if known): _____



9 Are you applying for any other scholarships, cadetships or cash prizes?

- Yes > Complete 9.1
- No > Go to Question 10

9.1 Please supply details of any scholarships, cadetships or cash prizes you are currently APPLYING FOR:

	NAME OF SCHOLARSHIP
1	
2	

10 Are you in receipt of any other scholarships, cadetships or cash prizes?

- Yes > Complete 10.1
- No > Go to Part B

10.1 Please supply details of any scholarships, cadetships or cash prizes you are currently IN RECEIPT OF:

	NAME OF SCHOLARSHIP	AMOUNT PER SEMESTER	YEAR STARTED	YEAR ENDING
1				
2				

PART B – SELECTION CRITERIA

11 Please include a Selection Criteria Statement with your response addressing each criterion (a-d) below:

- a) Academic achievements (Maximum 100 words)
- b) Professional achievements (Maximum 100 words)
- c) Leadership roles (Maximum 100 words)
- d) Social Responsibility and Community Service (Maximum 100 words)

- *Attach Document B – Selection Criteria Statement*
- *Attach Document C – Comprehensive Curriculum Vitae*
- *Attach Document D – Achievements list to date*

NOTE:

- *Please ensure you label all pages of your statement(s) with your student number and full name*

**12 Please attach one page reference from a lecturer, tutor, employer or professional organisation
The reference should detail if applicable, but not limited, to the following:**

- a) Major academic / professional achievements to date
- b) Leadership roles and qualities
- c) Social responsibility and community service

- *Attach Document E – Reference – Refer documentation checklist*

PART C – DOCUMENTATION REQUIREMENTS CHECKLIST

All documentation must be clearly LABELLED.

You must label all additional document(s) you attach to your application. Documents must be labelled with the document identity, your student number and full name in the top left of each page e.g. (Document A, Student Number, Full Name).

PART A – Personal details (if applicable)

- Document A:** Confirmation of Aboriginality or Torres Strait Islander descent
- Provide one of the below documents-
- o Letter from your Aboriginal Community
 - o ABSTUDY Centrelink income statement
 - o Current enrolment in the Centre for Aboriginal Studies at Curtin University

PART B – Selection criteria (all applicants must supply)

- Document B: Selection Criteria Statement**
Statement addressing criteria as outlined in question 11 a-d
For more information about how to write a selection criteria, please visit the Careers Centre website:
<http://life.curtin.edu.au/careers/selection-criteria.htm>
- Document C: Comprehensive Curriculum Vitae**
For more information about how to write a resume / CV, please visit the Careers Centre website:
<http://unilife.curtin.edu.au/careers/resumes.htm>
- Document D: Achievements List**
E.g. Academic transcripts, certificates, awards, commendations
- Document E: Reference**
Letter of reference attesting the applicant’s achievements and potential

Please note: Incomplete application may not be assessed.

If you have any questions about the documentation requirements, please contact the Scholarships Office by email scholarships@curtin.edu.au or phone (08) 9266 2992.

PART D – DECLARATION AND CONSENT

1. I declare the information supplied by me to Curtin University of Technology (“Curtin”) is complete and correct in every particular.
2. I understand the scholarship may be cancelled if it is proven that I was offered a scholarship based on false or misleading information or documentation.
3. I authorise Curtin to obtain from other educational institutions and relevant authorities, at any time, details of my enrolment and academic record.
4. I consent to Curtin using my personal information supplied for the following purposes:
 - (a) for Curtin Scholarships Office staff and selection committee members (which includes representative(s) of the external sponsor, if any, and Curtin staff) to make the scholarship selection;
 - (b) for the administration of the scholarship;
 - (c) for Curtin’s general administrative purposes which includes communications involving surveys, the availability of courses, alumni activity, newsletters and related marketing or promotional activity, and soliciting donations.
5. I acknowledge that I have read and understood Curtin’s Privacy Statement located at <http://rim.curtin.edu.au/privacy/>. I understand this Privacy Statement describes how Curtin handles personal information in its possession or control.

Applicant Signature: _____ Date: _____

Please note:

1. **If you are emailing your application please print your completed application form, sign, scan and email to the scholarships office along with your supporting documentation.**

PART E – HOW TO SUBMIT

Submit your completed application via one of the following options:

1. **Via email:**
Scholarships@curtin.edu.au
Please ensure:
 1. All documents are merged into **one PDF** and the single document is labelled as: **“Surname, First Name – Student ID”**
 2. Submitted with the subject title **“2017 - Trimester 1 – MBA Domestic Scholarship - Surname, First Name - Student ID (if known)”**
2. **Via post:**
Curtin University
Scholarships Office
GPO Box U1987
PERTH WA 6845
3. **In person:**
Scholarships Office
Building 101, Level 1
Curtin University
Kent Street
BENTLEY WA 6102

PART F – SCHOLARSHIP FEEDBACK SURVEY

We value our students and appreciate any feedback that may enhance our services.

1. How did you hear about the Curtin University scholarships you have applied for?

- Newspaper/TV advertising
- Parents/Family
- Friends
- Curtin Scholarships Website
- Open Day
- Promotional Event
- Scholarships Alert
- Other (Please provide details: _____)

2. Your suggestions and comments would be very much appreciated
