

Nominee Full Name: _____

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**JOHN CURTIN UNDERGRADUATE SCHOLARSHIP
NOMINATION FORM 2018**

**Nominations Close:
4.30pm Friday 22 September 2017**

Instructions for how to complete this form is contained within the **JCUS Nomination Guide**.
Please print clearly in block letters

SECTION A – Nominee’s Details (*Nominator to complete*)

High School / Name of Education Institution _____

TISC (Curriculum Council) Number _____

Family Name _____

First Name _____

Date of Birth _____ Phone _____

*All communication in relation to your application will be sent via the email you supplied to TISC when you made your 2018 course preferences.
Please make sure you will have **access to this email in January**.*

1 What is the nominee’s current citizenship status?

- Australian citizen
- Australian permanent humanitarian visa
- Permanent resident
- New Zealand citizen
- None of the above > *Nominee is ineligible for this scholarship – do not continue*

2 Has the nominee applied through TISC for admission to an undergraduate degree at Curtin University for next year?

> *Preferences must be selected on TISC by the scholarship closing date, and remain unchanged until the outcome of the scholarship has been determined.*

- Yes > *Complete 2.1*
- No > *Applicant is ineligible for this scholarship – do not continue*

2.1 1st preference course name _____

TISC Course code _____

SECTION B – Nominator’s Details (*Nominator to complete*)

Full Name _____

Email _____

Education Institution’s Postal Address _____

Education Institution’s Phone Number _____

3 Which of the following are you:

- Principal/Deputy principal of nominee’s school > *Go to Section C – ATAR*
- Professional registered educator at an education institution other than high school (ie TAFE) > *Go to Section C - ATAR*
- Other > *Only complete this section if you have not selected one of the above. If you have selected one of the above, please go to the next relevant section.*

3.1 Nominator’s official position _____

3.2 School Principal/Deputy principal’s full name _____

3.3 School Principal/Deputy principal’s email _____

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SECTION C – ATAR (Nominator to complete)

4 The nominee is a:

Non school-leaver > ATAR _____ > *Attach Document A*

High school-leaver > *Complete 4.1*

4.1 Is the nominee expected to graduate in the top 5% of their year 12 cohort at your institution?

Yes > *Attach Document A and complete 4.1.1*

4.1.1 What is the nominee’s predicted ATAR? _____

No > *Complete 4.1.2*

4.1.2 The nominee’s institution has a large cohort of students within the 5%

Yes > *Attach Document A and go to Section D*

No > *Complete 4.1.3 and 4.1.4*

4.1.3 Where does the student rank within the year 12 graduating group? _____

> *Attach Document A*

4.1.4 Please provide reasons why the candidate is being nominated for the JCUS.

> *Attach Document B*

SECTION D – Nominator’s Statement (Nominator to complete)

5 Attach a typed statement outlining the points below for the nominee > *Attach Document C*

- a) Academic achievements
- b) Other achievements
- c) Community service
- d) Vision and leadership

SECTION E – Nominee’s Statement & Essay (Nominee to complete)

6 Attach a typed statement detailing the points below > *Attach Document D*

- a) Academic achievements
- b) Other achievements
- c) Community service
- d) Leadership

7 Attach a typed essay on the below topic: > *Attach Document E*

- a) What is the most important issue of concern in your community?
Please ensure the essay is titled appropriately to reflect your discussion topic/theme.
- b) Detail how this issue affects, or impacts you and discuss how the issue could be resolved.

Essay criteria

Please ensure that your essay fulfils the following:

- Please title your essay appropriately
- 1500 words maximum
- Essay must be typed – handwritten essays will not be accepted
- Essay must include the following declaration at the conclusion of the essay:
 - > “The above essay was written without assistance and is my own original work”
 - > This declaration must be followed by the students signature and dated

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SECTION F – Documentation Checklist (*Nominator and Nominee to check*)

Nomination Form Checklist

- Do the attached documents follow the required format detailed in the *JCUS Nomination Guide*
- Have **all** the questions been completed?
- Has the form been signed and dated by both the nominee and approved nominator?

Documentation Checklist

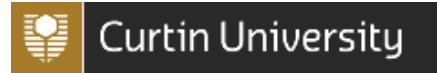
- Document A: School Leavers:**
 - Year 11 Statement of Results
 - 12 Statement of Results. Full reports are not required*
- Non-School Leavers:**
 - Most recent Statement of Results
- Document B: Reasons for nominating student outside of top 5% (if applicable)**
 - See *JCUS Nomination Guide* for further information
- Document C: Nominator’s Endorsement & Statement**
 - See *JCUS Nomination Guide* for required format
- Document D: Nominee’s Statement²**
 - See *JCUS Nomination Guide* for required format
- Document E: Nominee’s Essay**
 - See *JCUS Nomination Guide* for required format

Please Note:

- Full school reports are not required. Please only provide:
 - The interim (mid-year reports) and year-end statement of results for year 11
 - Interim results/reports for year 12. We understand that year 12 statement of results are not available until after the nominees mock exams, in this case Interim reports are acceptable.(If this document is not available, you will be required to submit school reports)
- Photocopies of awards and certificates are not required. You have signed a declaration (below) stating that the information you have provided is correct and true. Please be aware that the Scholarships Office may cancel the scholarship at any time if it is proven that false or misleading information has been provided.
- Incomplete nominations or nominations missing required documentation will not be considered for the scholarship.

Nominee Full Name: _____

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SECTION G – Nominee Privacy Statement, Declaration and Signature (*Nominee to complete*)

1. I declare the information supplied by me to Curtin University of Technology (“Curtin”) is complete and correct in every particular.
2. I understand the scholarship may be cancelled if it is proven that I was offered a scholarship based on false or misleading information or documentation.
3. I authorise Curtin to send all correspondence concerning this application including the outcome of the application to the secondary school in which the nominee is enrolled.
4. I authorise Curtin to obtain from other educational institutions and relevant authorities, at any time, details of my enrolment, misconduct record and academic record.
5. I acknowledge that I have read and understood the eligibility criteria (available at scholarships.curtin.edu.au) to be considered for the John Curtin Undergraduate Scholarship 2018
6. I acknowledge that I have selected/will have selected and saved a Curtin University course as my first preference on TISC by the closing date of the scholarship application
7. I understand that if I do not meet any of the eligibility criteria by the scholarship closing date, I will not be eligible to be considered for the scholarship
8. I consent to Curtin using my personal information supplied for the following purposes:
 - a. For Curtin Scholarships Office staff and selection committee members (which includes representative(s) of the external sponsor, if any, and Curtin staff) to make the scholarship selection;
 - b. For the administration of the scholarship;
 - c. For Curtin’s general administrative purposes which includes communications involving surveys, the availability of courses, alumni activity, newsletters and related marketing or promotional activity, and soliciting donations.

Nominee Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

(If applicant is under 18 years)

Full Name of Signee _____

SECTION H – Nominator Privacy Statement, Declaration & Signature (*Nominator to complete*)

1. I declare the information supplied by me to Curtin University of Technology (“Curtin”) is complete and correct in every particular.
2. I understand the scholarship may be cancelled if it is proven the nominee was offered a scholarship based on false or misleading information or documentation.
3. I acknowledge that I have read and understood Curtin’s Privacy Statement located at <http://rim.curtin.edu.au/privacy/>
 - a. I understand this Privacy Statement describes how Curtin handles personal information in its possession or control.

Nominator’s Signature: _____ Date: _____

Nominator’s Full Name: _____

Only complete the below section if the Nominator is NOT the Principal, Acting Principal, or Deputy Principal

Principal/Acting Principal’s Signature: _____ Date: _____

Principal/Acting Principal’s Full Name: _____

Nominee Full Name: _____

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SECTION I – Submission (Completed Nomination Forms can be submitted by either the Nominee or Nominator)

Submit your **completed nomination form** along with the required supporting documentation via one of the following options.

- Please **DO NOT** send multiple copies through the different submission channels
- For example, if you are emailing your nomination, do not send a hard-copy as well

1. Email:

Form must be printed and signed before being submitted to the Scholarships Office.

scholarships@curtin.edu.au

Accepted formats are:

1. PDF

All other formats will NOT be accepted

2. Fax:

(08) 9266-3279

Please attach a front cover page containing

1. Nominee Name
2. Curriculum Council Number
3. Number of pages faxed

3. Post:

Curtin University
Scholarships Office
GPO Box U1987
PERTH WA 6845

4. In person:

Curtin University
Scholarships Office
Building 101, Level 1
Kent Street
BENTLEY WA 6102

SECTION J – Feedback (Nominator to complete)

We appreciate any feedback that may enhance our services. Please provide comments or suggestions below:

SECTION K – Feedback (Nominee to complete)

How did you hear about the John Curtin Undergraduate Scholarship?

- High School
- Newspaper/TV advertising
- Parents/Family
- Friends
- Curtin Scholarships Website
- Open Day
- Promotional Event
- Scholarships Alert

We appreciate any feedback that may enhance our services. Please provide comments or suggestions below:
