WHAT THIS SCHOLARSHIP PROVIDES
The John Curtin Undergraduate Scholarship for 2013 will provide one of the following options:

Once an option has been selected it cannot be changed for subsequent years.

OPTION 1

1) The cost* of the student contribution fees each year for recipients in a commonwealth supported place for the normal expected duration of the degree for which the scholarship was offered.

2) $2,000 cash payment per year to assist with costs associated with studying (textbooks, incidental expenses etc.) and/or living expenses for the normal expected duration of the degree for which the scholarship was offered.

3) A one off payment of $6,000 towards an approved international experience.

* Scholarships that pay for a student’s fees in a commonwealth supported place are paid in full for Australian citizens only. For New Zealand citizens and permanent residents 90% of the fees are paid and the student will be required to pay the remaining 10%.

The fee component of the scholarship will be paid directly to the student fee account in two instalments per year to be paid prior to the census date relevant to each enrolled semester.

The annual cash payment of the scholarship will be paid to the student’s nominated bank account in instalments of $1,000 per semester based on 100 credit point enrolment. First and second semester payments will occur post census dates (thus approx. mid-end April and mid-end Sept).

OPTION 2

1) $8,000 cash payment per year to assist with costs associated with studying (textbooks, incidental expenses etc.) and/or living expenses for the normal expected duration of the degree for which the scholarship was offered.

2) A one off payment of $6,000 towards an approved international experience.

The annual cash payment of the scholarship will be paid to the student’s nominated bank account in instalments of $1,000 per semester based on 100 credit point enrolment. First and second semester payments will occur post census dates (thus approx. mid-end April and mid-end Sept).

The university reserves the right to reduce the amount of assistance provided by the scholarship where candidates are in receipt of other scholarships.

If you receive a Centrelink payment, you should declare to Centrelink any scholarships you are awarded.

The Australian Tax Office has a “Is your scholarship taxable?” tool on their website to help you determine if your scholarship is taxable. For expert advice please contact the Australian Taxation Office or your accountant.

John Curtin Undergraduate scholarship recipients are also eligible to apply for the John Curtin Leadership Academy (JCLA). The JCLA is Curtin University’s most prestigious leadership program. This is a unique opportunity for scholars to participate in a program that uses a variety of mediums to develop students, including residential workshops, interactive learning modules, personal mentoring and a group community project.

INTERNATIONAL EXPERIENCE
Scholars are required to undertake an approved international experience. Scholars should contact JCUS Co-ordinator in their first year to commence planning for their international experience. The international experience should take place by the penultimate semester at the latest. Significant planning is often required to arrange a program in a desired location which fits within Curtin degree requirements.

Scholars can ONLY utilise the amount reserved for an international experience if:

- they present a budget that can be used for audit purposes, and it has the approval of their Head of Department/School/Faculty Co-ordinator and the experience involves enrolling in the International Study unit (Study Exchange) or career development such as an internship or placement** (which can take place at the end of their course, if necessary) and will earn academic credits for their Curtin degree.

Student to Initial Here ______

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JOHN CURTIN UNDERGRADUATE SCHOLARSHIP
2013 TERMS AND CONDITIONS

**Exemption: Health Sciences students are allowed to arrange programs such as placements and study tours which do not earn credits for their Curtin degree, if they have a requirement to gain the necessary experience in order to enable them to work in their future professions. These programs might be arranged in Australia if an international experience in their discipline is not feasible. However, Australian programs will only be considered in exceptional circumstances on a case by case basis for students who are required to work in remote areas in Australia. The decision on the feasibility of an Australian program rests with the JCUS coordinator.

Working in Australia with people from overseas, for example, would not be approved as an international experience.

Scholars will be required to provide a report on their experiences, at the conclusion of their “international (or Australian) experience”. This may take the format of a written report and/or a presentation.

The Scholarships Office will release the funds to the scholar normally about 6 weeks prior to departure. Naturally, this is dependent upon the Scholarships Office being advised of the scholar’s intentions in time to allow the payment to be made in the appropriate timeframe. If a student cancels their international experience after receiving the $6,000 they will be expected to repay in full.

DURATION OF SCHOLARSHIP
The scholarship is available for the normal expected duration of the initial undergraduate course offered to successful scholarship recipients. For example, if the normal expected duration is 3 years full time study, the scholarship will cover 3 years full time study only. Any study that is taken over and above the normal expected duration will be at the student’s expense. No extensions beyond the normal expected duration of study will be considered except honours if applicable. If any semester study is undertaken below 100 credit point enrolment, approval must be applied for in writing and approved by the manager, Scholarships Office. You will then be advised of the affect this change will have on your scholarship.

CONDITIONS THAT NEED TO BE MET TO KEEP YOUR SCHOLARSHIP
To retain eligibility for a John Curtin Undergraduate Scholarship all students must:

1) Remain eligible for a Commonwealth Supported place at the University (this means you must be an Australian citizen, holder of an Australian Permanent Humanitarian Visa, Permanent Resident or a New Zealand citizen).

2) Unless there are exceptional circumstances:
   • Remain enrolled in initial course and major of study
   • Maintain a full time enrolment of 100 credit points per semester at Curtin University. If any study is undertaken below 100 credit points in a semester, you are required to seek approval for this change from the Manager, Scholarships.
   • Achieve a satisfactory standard of academic progress. Students must maintain a course weighted average (CWA) of at least 70 and pass all enrolled units. Academic monitoring of scholarship recipients will occur each semester. Unless there are exceptional circumstances, a recipient with unsatisfactory progress or who breaches the scholarship conditions shall be ineligible to retain the scholarship. Exceptional circumstances must be forwarded to and shall be at the discretion of the Manager, Scholarships Office. Supporting original documentation (e.g. medical, counselling) must be provided. If a student does not achieve a CWA of at least 70 they will be placed once on breached status which will provide an opportunity for the student to improve their grades in the next semester exams. This opportunity will occur only once during the duration of the scholarship.

3) A student who intends taking a leave of absence during their course must also apply in writing and seek approval from the Scholarships Office to suspend the scholarship for the period of the leave in addition to getting approval from their faculty.

4) A student who withdraws from their units or course of study or is terminated from studies will become ineligible for continuation of the scholarship and will be required to repay to the university any stipend awarded for that study period.

ADDITIONAL CONDITIONS
• This scholarship is not deferrable.

PAYMENTS
The scholarship will commence from semester 1, 2013.

The fee component of the scholarship will be paid directly to the student fee account in two instalments per year to be paid prior to the census date relevant to each enrolled semester.

The annual cash payment of the scholarship will be paid to the student’s nominated bank account in two instalments per year. First and second semester payments will occur post census dates (thus approx mid-end April and mid-end Sept).

Annual Cash payments are based on fulltime enrolment of 100 Credit Points per semester.

Note: Your scholarship payment will appear on your bank statement with the reference as follows: DEPOSIT CONCUR TECHNOLOG CP################

Student to Initial Here ______

Page 2 of 3
Please read, sign and return one complete (pages 1, 2 & 3) copy of the John Curtin Undergraduate Scholarship 2013 Terms and Conditions

Scholarships Office
Student Central
Building 101, Level 1
Curtin University
GPO Box U1987
PERTH WA 6845

SCHOLARSHIP ACCEPTANCE

☐ I have read and understood the attached Terms and Conditions governing the John Curtin Undergraduate Scholarship and I agree to abide by these conditions and obligations outlined therein.

☐ I accept your offer of a John Curtin Undergraduate Scholarship under the conditions specified.

☐ I have initialled pages 1 and 2 of the John Curtin Undergraduate Scholarship 2013 Terms and Conditions to indicate my acceptance of these conditions.

☐ I understand that if I fail to meet my obligations as outlined in the Terms and Conditions or change any of the below course or major information without prior approval from the Scholarships Office, I risk my scholarship being terminated. Should this occur, I understand I will not be eligible to receive the semester/yearly cash payment for the remainder of my studies with the university.

☐ I understand that the John Curtin Undergraduate Scholarship 2013 is not deferrable and I will be ineligible to retain the scholarship if I fail to enrol and commence studies in Semester 1, 2013.

Please select your preferred payment option as outlined on page 1 of the Terms & Conditions
Once an option has been selected it cannot be changed for subsequent years.

☐ Option 1 – Fees + $2,000 pa + $6,000 study exchange

Or

☐ Option 2 - $8,000 pa + $6,000 study exchange

Payment amounts above are based on enrolment of 100 Credit Points per semester.

Student Full Name:________________________________________

Curtin Student Number:_____________________________________

Course/TISC Code:_________________________________________  Course Major Code:______________________________________

Date:______________________________________________________

Signed:___________________________________________________

Office Use Only
Date Stamp: